

OVERVIEW OF BUDGET

DEPARTMENT: INFORMATION SERVICES DEPARTMENT
CHIEF INFORMATION OFFICER: LEYDEN L. HAHN

	2002-03				
	Appropriation/ Oper Expense	Revenue	Revenue Over/ (Under Exp)	Local Cost	Staffing
Application Development	11,722,743	6,431,886		5,290,857	101.3
Emerging Technology Division	1,792,210	273,940		1,518,270	19.1
Computer Operations	20,177,069	20,177,069	-		154.4
Network Services	20,172,114	18,172,114	2,000,000		110.1
Total	53,864,136	45,055,009	2,000,000	6,809,127	384.9

BUDGET UNIT: APPLICATION DEVELOPMENT (AAA SDD)

I. GENERAL PROGRAM STATEMENT

Information Services' Application Development Division develops, enhances and maintains computerized business systems. In addition, Application Development provides management and coordination of large multi-departmental automation projects, consultation for a wide variety of vendor platforms, acquisition of turnkey software applications, proposal development, and technology research and evaluation projects.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	7,165,816	12,924,905	12,763,168	11,722,743
Total Revenue	1,057,416	6,726,330	6,512,817	6,431,886
Local Cost	6,108,400	6,198,575	6,250,351	5,290,857
Budgeted Staffing		117.8		101.3
<u>Workload Indicators</u>				
Project Hours	156,934	158,399	149,873	149,479

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attached for detailed changes)

STAFFING CHANGES

Overall budgeted staffing decreased by 16.5 positions.

Added positions include 1.0 IT Technical Assistant to provide assistance for a new integrated Document Management team, 1.0 Systems Analyst, and budgeted 0.6 in overtime.

Deleted positions include 15.1 positions transferred out to create a new ISD division titled Emerging Technology Division that will be budgeted under AAA ETD. In addition, 1.0 contract Programmer Analyst, 1.0 Clerk II, and 2.0 Public Service Employee positions were deleted.

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PROGRAM CHANGES

The normal ongoing employee related services and supply costs of the new Emerging Technology Division have also been transferred. A portion of the equipment fixed asset budget (\$25,000) has also been reduced and transferred to the emerging Technology Division budget in order to fund lab and workstation equipment purchases needed by this new division. Recruitment efforts for Programmers and Programmer Analyst have been successful and vacant positions are filled thereby resulting in the reduction for contract programming staff expenditures and the professional service budget requirements.

GROUP: Administrative/Executive			FUNCTION: General		
DEPARTMENT: Information Services			ACTIVITY: Other General		
FUND: General AAA SDD					
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	8,241,346	8,757,917	9,196,347	(1,066,075)	8,130,272
Services and Supplies	4,217,354	3,631,495	3,557,010	(543,386)	3,013,624
Central Computer	110,944	110,944	117,269	-	117,269
Equipment	168,502	75,000	75,000	(25,000)	50,000
Transfers	<u>25,022</u>	<u>435,049</u>	<u>435,049</u>	<u>(23,471)</u>	<u>411,578</u>
Total Exp Authority	12,763,168	13,010,405	13,380,675	(1,657,932)	11,722,743
Reimbursements	<u>-</u>	<u>(85,500)</u>	<u>(85,500)</u>	<u>85,500</u>	<u>-</u>
Total Appropriation	12,763,168	12,924,905	13,295,175	(1,572,432)	11,722,743
<u>Revenue</u>					
Current Services	<u>6,512,817</u>	<u>6,726,330</u>	<u>6,726,330</u>	<u>(294,444)</u>	<u>6,431,886</u>
Total Revenue	6,512,817	6,726,330	6,726,330	(294,444)	6,431,886
Local Cost	6,250,351	6,198,575	6,568,845	(1,277,988)	5,290,857
Budgeted Staffing		117.8	117.8	(16.5)	101.3

Total Changes in Board Approved Base Budget	
Salaries and Benefits	<u>438,430</u> MOU and retirement increases.
Services and Supplies	<u>(74,485)</u> Inflation, risk management liabilities, EHAP, 2420 one-time shift and 2% budget reduction.
Central Computer	<u>6,325</u>
Total Appropriation Change	370,270
Total Revenue Change	-
Total Local Cost Change	370,270
Total 2001-02 Appropriation	12,924,905
Total 2001-02 Revenue	6,726,330
Total 2001-02 Local Cost	6,198,575
Total Base Budget Appropriation	13,295,175
Total Base Budget Revenue	6,726,330
Total Base Budget Local Cost	6,568,845

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Board Approved Changes to Base Budget

Salaries and Benefits	(1,101,660)	Decreased to reflect transfer of 15.1 positions to AAA ETD.
	35,585	Salary step increases and increased callback.
	<u>(1,066,075)</u>	
Services and Supplies	(52,215)	Decreased for the services and supplies costs related to transferred positions to AAA ETD.
	(491,171)	Reduction in professional services contractor costs, software and equipment.
	<u>(543,386)</u>	
Equipment	<u>(25,000)</u>	Decreased due to AAA ETD.
Transfer Out	(23,471)	Reduced admin cost allocation reflecting decreased staffing from positions in the new Emerging Technology Division (AAA ETD).
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Reimbursements	85,500	Decreased reflecting elimination of chargeable Programmer Analyst services to the Auditor/Controller.
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Total Appropriations	<u>(1,572,432)</u>	
Revenue	(294,444)	Decrease due to transfer to AAA ETD and workload reduction.
Total Revenues	<u>(294,444)</u>	
Local Cost	<u>(1,277,988)</u>	